

STEVE SISOLAK  
Governor

STATE OF NEVADA

KELLY D. WUEST  
Commission Administrator

ELISA CAFFERATA  
Director

LYNDA PARVEN  
Administrator



DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION  
EMPLOYMENT SECURITY DIVISION  
500 E. THIRD STREET  
CARSON CITY, NEVADA 89713-0001

Nevada Commission on Postsecondary Education  
**NOTICE OF PUBLIC MEETING**  
Post Date: November 6, 2020

The Commission on Postsecondary Education will conduct a meeting on **November 12, 2020**, commencing 9:00 a.m., at the locations listed below via videoconferencing:

**THIS MEETING WILL BE HELD VIA VIDEOCONFERENCE ONLY:**

**In accordance with Governor Sisolak's Declaration of Emergency Directive 0006; Subsection 1; The requirement contained in NRS 241.023 (1) (b) that there be a physical location designated for meeting of public bodies where members of the public are permitted to attend and participate is suspended.**

The public may observe this meeting and provide public comment during the public comment section on Zoom.

Topic: Commission on Postsecondary Education  
Time: Nov 12, 2020 09:00 AM Pacific Time (US and Canada)

**Join Zoom Meeting**

<https://zoom.us/j/97344995915?pwd=ZkZ4Qko1M1pJbUNIRjRETzFDejVHQOT09>

**Meeting ID: 973 4499 5915**

**Passcode: 235062**

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+1 301 715 8592 US (Germantown)

Meeting ID: 973 4499 5915

Passcode: 235062

Find your local number:

<https://zoom.us/j/97344995915?pwd=ZkZ4Qko1M1pJbUNIRjRETzFDejVHQOT09>

Join by SIP

[97344995915@10.133.3.237](https://zoom.us/j/97344995915?pwd=ZkZ4Qko1M1pJbUNIRjRETzFDejVHQOT09)

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According to NRS 241.020, Meeting Materials are available at:

[https://detr.nv.gov/page/public\\_meetings](https://detr.nv.gov/page/public_meetings)

The Commission may take items out of order; combine two or more items for consideration; remove an item from the agenda; or, delay discussion on any item. The Commission will take public comment at the beginning and end of this meeting and may allow public comment after conclusion of any contested case or quasi-judicial proceedings that may affect the due process rights of an individual. The Commission will limit public comment to three minutes. Written submissions may be considered. While there will be no restriction on comments based on viewpoint, repetitive comments may be limited.

**AGENDA**

**General Business**

- A. Call to Order -----Informational
- B. Public Comment -----Informational  
*Chair may limit public comment to 3 minutes per speaker, but may not restrict comment based upon viewpoint. No action may be taken upon a matter raised under the public comment period, unless the matter itself has been specifically included on this agenda as an action item.*
- C. Review Written Comments -----Informational
- D. Confirmation of Posting and Opening Meeting Compliance -----Informational
- E. Roll Call and Confirmation of Quorum -----Informational
- F. Adoption of Agenda -----For possible action
- G. Approval of August 12, 2020 Minutes -----For possible action
- H. Administrator’s Report -----Informational

**Applicants for consideration of a Full-Term License**

- 1. Glam Sophisticated Makeup Academy -----For possible action
- 2. Las Vegas Institute of Welding -----For possible action
- 3. My Computer Career -----For possible action
- 4. Rika Makeup Academy -----For possible action
- 5. XCEL Solutions LLC -----For possible action

**Applicants for consideration of Initial Provisional Licensure**

- 6. Avalon School of Cosmetology -----For possible action
- 7. Aveda Institute Las Vegas -----For possible action
- 8. Capella University -----For possible action
- 9. KDI Academy -----For possible action
- 10. Tom Devlin’s Academy of Makeup & Monsters -----For possible action

**Applicants for consideration of Added Program**

- 11. Hospitality International Training -----For possible action
- 12. Southern States (two programs) -----For possible action

**Comments**

- 13. Public Comment -----Informational  
*Chair may limit public comment to 3 minutes per speaker but may not restrict comment based upon viewpoint. No action may be taken upon a matter raised under the public comment period, unless the matter itself has been specifically included on this agenda as an action item.*

**Adjournment**

- 14. Adjournment -----For possible action

A copy of the meeting Notice and Agenda can be requested either in person or by written request to the Commission on Postsecondary Education, 2800 E. St. Louis Avenue, Las Vegas, Nevada 89104; email at [sbeckett@detr.nv.gov](mailto:sbeckett@detr.nv.gov); or telephone Susan Beckett at (702) 486-2898 or fax request to (702) 486-7340. Copies of pertinent documents will also be made available on the CPE and DETR website at: <http://cpe.nv.gov> and <http://detr.nv.gov>.

**NOTE:** Written comments must be received by the Commission on Postsecondary Education on or before November 10, 2020, at the following address:

Department of Employment, Training and Rehabilitation  
Employment Security Division  
Commission on Postsecondary Education  
Attn: Susan Beckett  
2800 E. St. Louis Avenue  
Las Vegas, NV 89104  
Or via e-mail at [sbeckett@detr.nv.gov](mailto:sbeckett@detr.nv.gov)

**NOTE:** Persons with disabilities who require reasonable accommodations or assistance at the meeting should notify the Commission on Postsecondary Education in writing at 1860 East Sahara Avenue, Las Vegas, Nevada 89104, or contact Susan Beckett at (702) 486-2898 or e-mail [sbeckett@detr.nv.gov](mailto:sbeckett@detr.nv.gov) (*for individuals who are deaf or have hearing disabilities, dial TTY (800) 326-6868 or 711 for Relay Nevada*) or send a fax to (702) 486-7340 within 72 hours of meeting date and time. Supporting materials as provided for in NRS 241.020(5) may be obtained by contacting Susan Beckett at the above-noted contact information.

***Agenda Posted at the Following Locations:***

Notice of this meeting was posted on the Internet on the following websites: DETR's Public Notices website at: [http://detr.nv.gov/Page/PUBLIC\\_NOTICES](http://detr.nv.gov/Page/PUBLIC_NOTICES), the State of Nevada's Public Notices website at: <https://notice.nv.gov/>, the Commission on Postsecondary Education page at [www.cpe.nv.gov](http://www.cpe.nv.gov) and the Administrative Regulation Notices website at: <http://www.leg.state.nv.us/App/Notice/A/>.

**In accordance with Nevada Governor Sisolak's Declaration of Emergency Directive 006 there will not be a physical location for the Governor's Commission on Behavioral Health Meeting regarding the Annual Governor's Letter.**

- As per Nevada Governor Sisolak's Declaration of Emergency Directive 006; Subsection 3: The requirements contained in NRS 241.020 (4) (a) that public notice agendas be posted at physical locations within the State of Nevada are suspended.
- As per Nevada Governor Sisolak's Declaration of Emergency Directive 006; Subsection 4: Public bodies must still comply with requirements in NRS 241.020 (4)(b) and NRS 241.020 (4)(c) that public notice agendas be posted to Nevada's notice website and the public body's website, if it maintains one along with providing a copy to any person who has requested one via U.S. mail or electronic mail.
- As per Nevada Governor Sisolak's Declaration of Emergency Directive 006; Subsection 5: The requirement contained in NRS 241.020 (3)(c) that physical locations be available for the public to receive supporting material for public meetings is suspended.
- As per Nevada Governor Sisolak's Declaration of Emergency Directive 006; Subsection 6: If a public body holds a meeting and does not provide a physical location where supporting material is available to the public, the public body must provide on its public notice agenda the name and contact information for the person designated by the public body from whom a member of the public may request supporting material electronically and must post supporting material to the public body's website, if it maintains one.


To Whom It May Concern:

My name is Viviana Martin. I attended the Rika Makeup Academy in order to obtain a Certificate allowing me to get my license as a Makeup Artist. My first payment was made on August 28, 2018. When I signed up, I was never given a copy of the Contract I signed. I was told that the printer wasn't working at the time. I was charged \$1,995.00 (One Thousand Nine Hundred Ninety-Five and 00/100 Dollars) for the classes.

I was informed that we would receive five classes in a four-hour period. That did not happen as the teacher was always running late. On many occasions, we, the students, had to wait outside for the Academy to open and for the teacher to start the class.

We were given a task of defining skin words. I did a good job; the teacher liked it and asked me for my paperwork. I gave it to her which she kept. She has not returned it to me, just like my Certificate. On several occasions, I have asked that they return my documents to me and to give me my Certificate for completing the Makeup Course for which I paid good money. To this day, I have not received it.

Sincerely,

  
Viviana Martin

COUNTY OF Clark County )  
STATE OF Nevada ) ss.

SUBSCRIBED and SWORN to before me

this 08 day of 11, 2020.

\_\_\_\_\_  
NOTARY PUBLIC in and for said  
County and State

To Whom it May Concern:

My name is Kimberly Diaz. I joined the Rika Makeup Academy because it seemed to be a short program. The school promised us a professional course that would last 13 weeks. We were to attend one day per week for four hours of which I only received three hours per week since the teacher was always late. She promised that her course would train us to immediately be able to work as a Makeup Artist which was not true.

I did not learn very much, and I never felt ready to work on anyone as a Makeup Artist. The teacher was just giving us instructions and then would sit down. She never demonstrated how to correctly apply makeup, etc. She always said that we were going super well but that was not true. While we were in class, the school was closed.

She charged me \$1,995.00 (One Thousand Nine Hundred Ninety-Five and 00/100 Dollars) and gave me a \$200.00 (Two Hundred and 00/100 Dollars) discount. It took her two months to give us our Certificate after we finish the course. She then started asking us for more money for the Graduation Ceremony. I did not attend the Ceremony because I had nothing to celebrate. I believed she just took my money and I preferred not to go. Later, I sent messages to ask Erika, the owner/teacher, to give me a valid Certificate, which I had to repeatedly ask for for over a month.

What I am asking with this letter is my money back because I was a robbed and for someone to do something about this Academy so that people who may be interested in this kind of training don't lose their money as I did.

*Kimberly Blaron D*  
Kimberly Diaz

COUNTY OF \_\_\_\_\_ )  
STATE OF \_\_\_\_\_ ) ss:

SUBSCRIBED and SWORN to before me  
this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
NOTARY PUBLIC in and for said  
County and State

**STATE OF NEVADA**  
**EMPLOYMENT SECURITY DIVISION**  
**COMMISSION ON POSTSECONDARY EDUCATION**

*This meeting conducted by the Commission on Postsecondary Education Chapter 394 of Nevada Administrative Code pursuant to Nevada Revised Statute NRS 394.383. Under the Emergency Directive of Governor Sisolak 006; Subsection 1; The requirement contained in NRS 241.023 (1)(b) that there be a physical location designed for meetings of public bodies where members of the public are permitted to attend and participate is suspended.*

**NEVADA COMMISSION ON POSTSECONDARY EDUCATION**

Wednesday, August 12, 2020; 9:00 A.M.

Time: Aug 12, 2020 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/94739866856?pwd=YWp6RWVyMC83TFpQS3VLNi9PdXlEdz09>

**Meeting ID: 947 3986 6856**

**Passcode: 600026**

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**Meeting ID: 947 3986 6856**

Find your local number: <https://zoom.us/u/axSSKT4Ee>

Join by SIP

[94739866856@10.133.3.237](mailto:94739866856@10.133.3.237)

Join by H.323

10.133.3.237

**Meeting ID: 947 3986 6856**

**Passcode: 600026**

**Staff Present during Video Conference**

Chris Sewell, ESD Director's Office, Commissioner  
Kelly D. Wuest, CPE Administrator  
Maricris Wu, CPE Postsecondary Education Specialist  
Susan Beckett, CPE, Administrative Assistant III  
Matthew Sung, IDP, IT Technician VI, Field Services

**Members of the Public, Media and Other Agencies  
Present in Las Vegas**

Robert Whitney, Nevada Attorney General Office Deputy Attorney General  
James Ketter  
Rosa Padilla  
Gus Pena  
Carmelina Ruiz – Covered 6  
Rodney Ball  
Maria Rizo  
Michael Hagan - Strayer  
Nayeli Escalante  
Marilyn Lim-Carreon  
Alexis Lodge  
Burke Malin  
Betty Casillas  
Crystal Garland  
Melvin Valentine  
Michelle Valentine  
Theodore Vanderlaan -Vice President, Gurnick Academy of Medical Arts  
Bryce McNeely  
Diana Rodriguez  
Steve Watkins  
Peter Gilkey  
Jerame Ayers  
Conrad Torres  
Janet Blumen  
Jason Ho, Gurnick Academy of Medical Arts  
Jessica Williams  
Rafael, Rika Makeup Academy  
Erika Rendon, Rika Makeup Academy

**Member of the Commission on Postsecondary Education  
Present during Video Conference Meeting**

Larry Nathan (Nate) Clark, Chair  
Sharon Frederick, Vice Chair  
René Cantú  
Dr. Thomas Kenny  
Jon Ponder  
Jill Hersha

**STATE OF NEVADA**  
**EMPLOYMENT SECURITY DIVISION**  
**COMMISSION ON POSTSECONDARY EDUCATION**

August 12, 2020 – 9:00 A.M.

**Call to Order**

The meeting was held via Video Conference ZOOM. The meeting was called to order by Chair Commissioner Nathan Clark at approximately 9:02 AM.

**Public Comments**

Commissioner Clark asked for public comment, no public comment. Commissioner Clark furthered by explaining, raising hand, or using the raise hand button sign. Still no public comment. Meeting paused for recording issues. Commissioner Clark asked for public comment a second time and stated please use raise hand, still no public comment.

**Written Comments**

This is Susan Beckett; we have received no written comments.

**Confirmation of Posting**

Susan Beckett, for the record, Administrative Assistant III, Employment Security Division, Commission on Postsecondary Education. Yes, proper Notice was provided for this Meeting, in accordance with Governor Sisolak's Declaration of Emergency Directive 006; Subsection 1; The requirement contained in NRS 241.023 (1)(b) that there be a physical location designated for the meeting of public bodies where members of the public are permitted to attend and participate is suspended. The meeting will be held via videoconference only.

**Roll Call**

- Commissioner Chair Clark-Present
- Commissioner Vice-Chair Frederick-Present
- Commissioner Cantú - Present
- Commissioner Hersha-Present
- Dr. Thomas Kenny - Present
- Commissioner Ponder-Present
- Commissioner Sewell – Present
- Commissioner Hersha - Present

Administrator Kelly Wuest: took roll via video.

**Adoption of Agenda:**

Motion: Commissioner Cantú – Adoption of Agenda with items 1-7 & 9 to be as a consent Agenda.  
Second: Commissioner Hersha.  
Discussion: None.  
Results: Unanimous, agenda is adopted.



### **Approval of Minutes May 6, 2020 Meeting**

Motion: Commissioner Frederick – Motion to approve May 6, 2020 meeting minutes.  
Second: Commissioner Ponder.  
Discussion: None.  
Results: Unanimous, motion carries.

### **Approval of Proposed 2021 Meeting Dates**

Motion: Commissioner Dr. Kenny – Motion to approve the dates as presented for 2021.  
Second: Commissioner Frederick.  
Discussion: None.  
Results: Unanimous, agenda is adopted.

### **Administrators Report**

Administrator Kelly Wuest read the report from the submitted report in the packet, as follows:

#### **COVID 19 Impacts**

Impact on Office Operations: CPE moved on June 1, 2020 as DETR needed our current space to increase call center operations. The new office is located at 1860 E. Sahara, Las Vegas, NV. The office remains closed to the public. Staff continue to work via remote desktop enabling employees to telecommute and perform most agency functions. We have asked institutions to send any paperwork possible via email versus the mail whenever possible. I have been working out of the office 2 days a week to process mail, send out required notices and transcript requests that cannot be completed via email. While working remote has enabled us to move forward in our operations, we are finding that many processes take extra time to complete and are dependent on internet traffic or system access.

CPE has experienced issues with mail returns from the new office as well as the previous address. Currently, we have a hold on mail for the new location and pick up items directly from the post office. We are working with institutions individually concerning returned mail. This has impacted our quarterly reporting numbers as several institutions have reported the payment as returned.

I have been notified that travel restrictions may last through this budget year. This will impact investigations, provisional audits, facility review, compliance surveys, VA risk-based assessments and will eliminate unannounced audits until we are able to travel again. This will also have an impact on the VA agreement since the assigned compliance surveys and risk-based assessments determine whether the survey meets the requirements for being completed remotely. CPE must have prior approval from VA to do any survey remote. Staff is working on formal policies and procedures for remote audits and compliance surveys and will be requesting technology to aid in this process.

Institutional Licenses: Governor Sisolak's Declaration of Emergency Directive 009 (Revised) extended the license & permit issued by Boards/Commissions for a period of 90 days from the current expiration date, or 90 days from the date the state of emergency is terminated, whichever is later remains expires on 9/28/20. Institutions with renewals due are provided additional time to submit the application and institutions attempting to fulfill contingencies will be provided

additional time to complete. We have had several applicants reach out that they are unable to secure a facility, complete build out, receive approval from an occupational board or provide necessary documents due to shutdowns in Nevada and other states. Future agendas will note when the applicant was impacted by COVID 19. There is considerable lag time for documents from different municipalities.

The following processes are extended by the order:

- Licenses and Renewals
- Applicants with contingencies to fulfill
- Agent Permits
- Alcohol Beverage Awareness cards

### **Institutional Operations**

CPE has received notice from several of the licensed colleges and universities that they will remain online or only offer lab/clinical activities in person for the fall semester. Most accrediting bodies have permitted the transition to online without significant delay or impediment through December 2020. For unaccredited NCD's, some have remained closed due to safety concerns, inability to secure practicum sites, or students be in opposition of in person learning. Other institutions have been able to hold in person training in small groups limiting the number of individuals on campus at any given time. Students have been given the option for a leave of absence if they are uncomfortable with returning to in person classes or decided they are not suited for distance education learning. Overall training in healthcare has been challenged due to clinical sites being closed or restricted to students in preceptorship and clinical placements along with restrictions and additional safety requirements of occupational boards.

The long-term impact on institutions will not be evident for some time. Historically, institutions experience an up surge in unemployed workers retooling but this is predicated on available training funds to subsidize the efforts. The CARES Act has provided funding for colleges and universities, the unaccredited NCD's are reliant of individual payments, WIOA or other work based assistant programs. Those institutions at greatest risk focus on hospitality and gaming which is likely slow to recover which will translate into lower enrollments and funding availability.

As the time of this report, two institutions have reported one student indicating testing positive for COVID 19 however the students did not provide evidence of a positive result. In both cases, the institution was closed for deep cleaning and students in the persons class were notified of potential exposure. Staff have received COVID 19 plans for the majority of institutions, and while it is not required by the Commission, the submission of such plans does document the efforts of Nevada institutions to protect students and employees.

### **COVID 19 Subcommittee**

Mr. Jim York, United Education Institute and Marilyn Lim-Carreon with Unitek College were selected as institutional members of the COVID-19 Subcommittee. The sub-committed held a meeting on May 28, 2020 and discussed changes in NAC 394.523 and NAC 394.525 to permit distance education in the areas of gaming and massage therapy. Any changes in the area of

massage therapy would require approval with NBMT. Emergency changes would only be permitted for up to 120 days before a permanent change would be required. Gaming institutions were permitted to reopen in Phase I and massage therapy students were permitted to return to clinicals in Phase II. With the new State structure for moving forward, it is unclear how it will impact institutions.

**Budget**

At the special legislative session, CPE was able to have our base biennium budget stay intact. The funds allocated to computerize the agency has been eliminated, resulting in a reduction of \$352,000 over the next two years. The cooperative agreement for VA has increase by \$ \$14, 314 and runs from October 1, 2020 – September 30, 2021.

**Closure Updates**

Art Institute: As reported last quarter, DAG Robert Whitney filed a Position Statement with the US District Court Case No: 1:19-cv-000145 to inform the court that certain students may be owed a refund if the Department of Education paid Title IV funds in the institutions closure audit. Two of those individual’s debt occurred prior to the Receivership and outside the legal requirements to pay, two individuals may be due a refund based on payments make from the VA educational benefits programs and all other students initially identified were eliminated from consideration after the Receiver provided correspondence from DE that payments for the Winter 2019 quarter and forward will not be paid and student loans will not be processed.

In most cases, this left the students with a debt on the ledger. The Received has indicated in court filing that all student ledger debt will be eliminated. While the Nevada student indemnification statutes protect student attending at closure, it does not automatically protect students who graduated or dropped prior to closure.

**Quarterly Report – UPDATE -** 29 institutions still unreported, the total enrollment for the January 1, 2020 – March 31, 2020 quarter increased to 7,037 students. CPE has been contacted by institutions unable to provide a physical check until stay at home orders are lifted in various states.

**Quarterly Report -** With **66** institutions unreported, total enrollment for the April 1, 2020 quarter currently stands at 5,340 students. Revised numbers listed below

April – June 2020	April - June 2019	April - June 2018	April - June 2017	April - June 2017	April - June 2016
6,052	6,988	7,449	7,292	5,814	5,340

**CPE Quarterly Activities – April 1, 2020 – June 30, 2020**

CPE Activity	Number of Applications Processed	CPE Activity	Number of Applications Processed

License Renewals	5	Agent Permits	8
Distance Ed Approvals	42	VA Compliance Visits/Other Visits	1
Change of Ownerships	0	VA Program Approvals	260
Distance Education Exemptions	5	SARA Notifications	1
License Evaluations	15	Institution Audits	3
Added Programs	7	Transcript Requests	64

**CPE Student Complaints:** April 1, 2020 – June 30, 2020

<b>Institution Name</b>	<b>Date Filed</b>	<b>Issues/Allegations</b>	<b>Findings</b>	<b>Status</b>
Northwest Career College	2/14/20	Student was withdrawn from institution by administration, wanted institution to guarantee a pass of the MCLEX exam	Documents show student requested withdraw at 1/21/20 meeting, student would have been administratively withdrawn otherwise based on catalog. Refund calculated was accurate.	Closed. Student claim was not substantiated.
Art Institute	1/30/19	Failure to pay stipend Incorrect processing of VA Inadequate staffing	Student identified in Court Doc owing refund.	Closed – CPE received confirmation that FA would not process FA. Receiver eliminated all debt on student file.
Art Institute	Email 7/2/19	Failure to Refund	Institution failed to process Yellow Ribbon. Required evidence of student payment \$2,032 for outstanding Pell, proof of Yellow Ribbon applied on student account. Student identified in Court Doc owing refund.	Closed – CPE received confirmation that FA would not process FA. Receiver eliminated all debt on student file.

Art Institute	5/13/19	Incorrect billing and VA processing	Certified request for transcripts and attendance sent 10/17.	CPE Hearing
Art Institute	5/2/19	Incorrect VA processing Not receiving stipend	Student identified in Court Doc owing refund.	Closed – CPE received confirmation that FA would not process FA. Receiver eliminated all debt on student file.
Art Institute	1/30/19	Failure to pay stipend Incorrect processing of VA Inadequate staffing	Student identified in Court Doc owing refund.	Closed – CPE received confirmation that DE would not process FA. Receiver eliminated all debt on student file.
Art Institute	2/4/19 and 5/13/19	Failure to Refund	Institution violated Nevada refund policy NRS 394.449. Student refunded. Payment to the VA in the amount of \$4,664 not verified.	Payment to VA verified
Art Institute	Informal	Communication concerning financial aid and payments	Closed –	Closed –
Art Institute	7/16/19	<b>Quality of Education</b> <b>Failing to provide information about accreditation</b> <b>Financial Aid</b>	Institution provided a fraudulent enrollment contract misrepresenting the institution as regionally accredited and part of Argosy University.	Commission hearing for student refund
Art Institute	6/3/19	Quality of Education		Open

Art Institute	6/15/19	Quality of Education Institution unable to answer questions about FA		Open
Art Institute	7/2/19	Failure to release stipend	Institution violated Nevada refund policy NRS 394.449. Payment to the VA in the amount of \$4,664 not verified.	Closed. FA will not pay out and ledger balance eliminated by Receiver.
Art Institute	10/7/19	Quality of Education Lack of equipment & up to date software. Poor and dismissive communication by staff		Closed. Individual graduated and not eligible for student indemnification
Art Institute	12/11/19	Failed to pay financial aid	Identified in court filing to receive refund	Closed. FA will not pay out & ledger balance eliminated by Receiver. Student eligible for indemnification

**Applications for Full Term License**

Below are the institutions that are covered under the consent agenda

Covered 6

The provisional license for Covered 6 be extended for an additional nine-months.

Las Vegas Institute of Welding

The provisional license for Las Vegas Institute of Welding be extended for an additional three-months.

Live Savers Training Center, LLC

The provisional license for Live Savers Training Center, LLC be extended for an additional nine-months.

Reno Dental Assistant Institution

The provisional license for Reno Dental Assistant Institution be extended for an additional nine-months.

Reno Medical Assistant Institution

The provisional license for Reno Medical Assistant Institution be extended for an additional nine-months.

Rika Makeup Academy

The provisional license for Rika Makeup Academy be extended for three-months.

SW Compliance

The provisional license for SW Compliance be extended for three-months.

Unitek College

The provisional license for Unitek College be extended for six-months.

Motion: Commissioner Dr. Kenny – A motion that items 1 – 7 and 9 as a consent agenda.  
Second: Commissioner Frederick.  
Discussion: None.  
Results: Unanimous, motion carries.

Total Physicians Resources TPR PSVTS

Testified: Rosa Padilla RN, attempted to speak. However, due to the connection issues Ms. Padilla she had left the meeting.  
Motion: Commissioner Frederick – A motion that the full-term licensure be granted.  
Second: Commissioner Cantu.  
Discussion: None.  
Results: Unanimous, motion carries.

**Applications for Initial Provisional Licensure**

Academy for Professional Development

Testified: Jerame Ayers, Owner provided background of the institution and California location.

Commissioner Clark – asked about number of hours in the program for EMT. Mr. Ayers gave information on his plans and why the number of hours is increased.

Commissioner Ponder – asked about job placements and military. Mr. Ayers gave information about his experience and the success in his California location. Finally, he stated he will get students to the interview, but they will need to get themselves the position.

Commissioner Frederick – asked about the marketing plan pertaining to advertising. Mr. Ayers explained he is self-taught marketing person and it seems to work for his institution.

Commissioner Sewell – gave information about ESD Workforce Services and suggested to reach out on the business side. Commissioner Sewell reminded Nevada does require a local director. Mr. Ayers stated he does believe in hiring local talent and will be hiring locally.

Motion: Commissioner Frederick – That a twelve-month provisional license be granted to Academy for Professional Development to offer the Emergency Medical

Technician; Executive Protection Specialist and Physical Security Specialist programs, contingent receipt of surety bond in the amount of \$30,000, facility, personnel information and curriculum approvals.

Second: Commissioner Ponder.  
Discussion: None.  
Results: Unanimous, motion carries.

Choice Business Academy

Testified: Melvin Valentine Jr. and Michelle Valentine gave a background of the institution.

Commissioner Clark – What I am hearing is that you are really focusing on the soft skills. Mr. Valentine, yes, we are currently seeing this as is issue even in the current students of the CCSD as I am a high institution teacher. Clark furthered, where are you going to be getting your students and then how are you going to assist them in finding work? Mr. Valentine, we are confident in our current word of mouth campaign that has people already produced interest due to my work at the high institution and City of North Las Vegas. Right now, our focus is the urban core, community partners and social media. As far as employment, we are looking at call centers which we are looking at options with them. There is a huge need for people to be able to transition from working from home and in an office setting as well.

Commissioner Frederick – I see you are the institution director and an instructor. Are you still going to continue teaching at Mojave? Mr. Valentine, yes, the institution will be after the institution hours of my teaching position.

Motion: Commissioner Ponder – That a twelve-month provisional license be granted to Choice Business Academy to offer the Business Communication program, contingent upon receipt of surety in the amount of \$12,000 and personnel information.

Second: Commissioner Hersha.  
Discussion: None.  
Results: Unanimous, motion carries

Gurnick Academy of Medical Arts

Testified: Theodore Vanderlaan, gave a background of the institution and the programs at the institutions across the United States.

Commissioner Clark – What is the physical presence in Nevada? Mr. Vanderlaan, it depends on the requirements of Nevada. We are prepared to have a physical presence.

Motion: Commissioner Dr. Kenny – That a twelve-month provisional license be granted to Gurnick Academy of Medical Arts to offer Associate of Science in Magnetic Resonance Imaging program contingent upon receipt of surety bond in the amount of \$123,000 facility and personnel information.

Second: Commissioner Cantu.  
Discussion: None.  
Results: Unanimous, motion carries



Strayer University

Testified: Michael Hagan, Office of the General Counsel gave a brief background of the institution.

Commissioner Clark – Do you have a facility? Mr. Hagan explained the search during Covid 19 and how they will have a facility, but it will be mostly online. We are looking at both Reno and Las Vegas but anticipate the Reno location being completed first.

Motion: Commissioner Dr. Kenny – That a twelve-month provisional license be granted to Strayer University, to offer the diploma, associate, bachelor, masters and graduate certificates as indicated on the application, contingent upon facility information, staffing and surety in the amount of \$366,000.

Second: Commissioner Frederick.

Discussion: None.

Results: Unanimous, motion carries

**Applicants for consideration of Added Program**

Standards of Excellence

Testified: Janet Blumen gave a background of the institution. John Gonzales, Findley Automotive Group explained the program and idea to expand to postsecondary. Currently Findley works with local high institutions and wanted to have an opportunity to have the program expand to a postsecondary level. Conrad Torres provided an update and explained his position at the institution.

Commissioner Clark – my first question is about the 640-auto tech program, does it include the shop time? It seems a bit short. Mr. Gonzales, this is the basics of express lube packet. Commissioner Clark, who is certifying, it states certified automotive technician? Mr. Gonzales, the manufacturer via ASD.

Commissioner Frederick – I noticed that tool kit was listed in the materials. Is that student supplied, or institution supplied. Ms. Blumen that the tool kit will be supplied by the institution during training and the students will receive the kit upon graduation. If they do not graduate, then the tools stay at the institution and given to the next student.

Commissioner Hersha – Are exam fees included? Mr. Torres, yes, exam fees are all included in the tuition.

Commissioner Ponder – At the completion of the training, what is the anticipated starting salary? Mr. Gonzales, our technicians are flat rate technicians and usually start out at about \$16-\$18. Its piecework and our standard guys are making about \$35,000 a year.

Motion: Commissioner Ponder – That Standards of Excellence be granted approval to offer the proposed Automotive course contingent on surety bond increase of \$8,700, personnel information, facility information and curriculum approval.  
Second: Commissioner Hersha.  
Discussion: None.  
Results: Unanimous, motion carries.

### **Students for consideration of Refund**

#### *Art Institute*

Administrator Wuest gave background on the two student complaints requiring a final determination by the Commission concerning potential refunds. Both complaints are outside the scope of the Receivership of Dream Center Education Holdings, LLC, the owner of the Art Institute of Las Vegas due to the time frame of the occurrences prior to January 18, 2019. Surety Bond for \$100,000 for the Art Institute of Las Vegas was in effect at the time of the violations of NRS 394 and NAC 394 occurred. Our first student Richard Breckow he is a student who used his VA benefits, DE Title IV which were paid. Based on CPE's refund calculations he would be entitled to a total refund of \$2,006.22 paid by the surety bond from his withdraw. This was never paid by the institution. Byron Mays is student number two, a very different issue. This is an issue concerning accreditation and the Art Institutions misrepresentation that they were accredited by WASC as part of Argosy University in the student enrollment contract. CPE has found two individuals with such contracts, but the other impacted student only received DE Title IV funds. I provided both contracts to DE for consideration of Borrowers Defense. Depending on the amount the commissioners decide to grant this student there would be most of it covered by the surety bond. However, a portion would come out of the student indemnification fund. I have included two findings of fact, conclusions of law, and orders one for each student which I will go back to the surety company and obtain the refunds for the students.

Commissioner Clark – Typically, a student cannot get a full refund and then a keep the credits on their transcripts. Administrator Wuest, typically when a closure happens, they would still retain the transcripts. Commissioner Clark, were they ever a part of Argosy? Administrator Wuest, they applied to DE and were denied so they tried to place AI under Argosy, but it never happened.

Commissioner Clark – Are we looking for two motions or one motion to cover both of these? Deputy Attorney General, Robert Whitney responded I think for the sake of clarity two separate motions would be best.

Motion: Commissioner Frederick – I will make a motion that Richard Breckow be awarded \$2,006.22.  
Second: Commissioner Cantu.  
Discussion: Commissioner Clark, did that motion cover what you need Ms. Wuest? Administrator Wuest, I think it needs to be amended to add pursue surety. I need

to be able to go after the surety bond. Commissioner Clark, do you have any suggestions on the wording? Kelly Wuest, if you could add to file a claim with the surety.

Amended Motion: Commissioner Frederick – I will amend my motion that Richard Breckow be awarded \$2,006.22 to be filed with the surety company.

Second: Commissioner Cantu.

Results: Unanimous, motion carries.

Motion: Commissioner Cantu – I will make a motion that Byron Mays be refunded the full amount of tuition on behalf of the student to demonstrate actions of misrepresentation by licensed institutions is a serious breach of confidence and will not be tolerated as per the recommendation of the Administrator \$25,351.67 going against surety.

Second: Commissioner Frederick.

Discussion: None.

Results: Unanimous, motion carries.

Administrator Wuest, I will send you the finalized copies for signature.

### **Public Comment**

Commissioner Clark – I would like to ask if there was a meeting of the Subcommittee? Administrator Wuest, I think we called it the Covid-19 Subcommittee. We discussed changing NAC to reflect the things if we did an emergency declaration it would expire in 120 days. We are looks at the longer-term fix, at rewriting some of it. When it came to the area of massage, we would have to get the consensus of the massage board which I have not been able to do so yet. They would have to agree changing things to online. They were okay with anatomy, physiology they were okay. When it came to massage, they were opposed to allowing that online. Commissioner Clark, I can understand that. Administrator Wuest and it had to be supervised. Commissioner Clark, are there future meetings? Administrator Wuest, we do not have one, but we will have one soon. Commissioner Clark, keep me updated I am out of my busy season.

### **Meeting Adjourned**

Commissioner Dr. Kenny made a motion to adjourn the meeting.

Commissioner Frederick gave the second.

The meeting was adjourned by Commissioner Clark. Time: 10:50a.m.

Attached are written comment of people who were not aware they could make a comment in the meeting.

## **Administrators Report Prepared November 4, 2020**

### **1. New Commissioners**

I would like to welcome two new members of the Commission appointed by Governor Sisolak in October 2020. Commissioner Joe Rhodes representing the general public and Commissioner Vincent Eade representing knowledgeable about education. Thank you to Commissioner Jill Hersha for her years of service and valuable insight concerning the workforce. We will miss you.

### **2. COVID 19 Update**

A number of IHL institutions have reported remaining virtual until at least December 2020 with students attending only practical training in person. Several healthcare credentialed programs are being permitted to conduct simulated labs due to limited access to hospitals and clinical setting. The continuation of this process will be determined by occupational boards and the various accrediting bodies. Many NCD institutions have resumed in person training following social distancing guidelines, heightened health and wellness checks and sanitation protocol. CPE has received reports of either one student or faculty member tested positive at different institutions, subsequent testing of individuals with close contact to the infected person were all negative. Clark County has initiated contact tracing for the occurrence in some cases. Temporary approvals for distance education issued by CPE will remain in effect as long as necessary to best service students.

Emergency Directive 009 expired on September 28, 2020. This directive provided additional time to submit licensing renewals, quarterly reports and extended the time for institutions to meet provisional requirements. Of the 10 institutions that received additional time to meet contingencies, eight were unable to complete the requirements by the deadline. Included in the agenda today is two institutions impacted by the expiration of the directive.

### **3. CPE Mail Issues**

In June 2020, CPE relocated offices due to space demands at the main DETR location. At that time, staff notified institutions of the move and provided an updated address. Due to delivery issues at the new location, we have updated our mailing address back to the 2800 E. St. Louis Avenue, Las Vegas, NV 89104. We are still receiving reports from institutions that mail is being returned to sender and this has been a problem for receiving payments for quarterly fees. We are continuing to work with institutions to document the mail issues. All applications and the website have been updated to the new mailing address.

### **4. Document Submission Portal**

Last quarter I reported that CPE lost the funding slated for FY2021 to implement a computer system to manage licensed school records and permit online payments of fees. Our business model has required most submissions to be received via paper up until this point and email if the information was a small file size and did not contain confidential material. DETR has provided CPE a document submission portal to enable licensees to submit applications and confidential materials directly to the server. Institutions are able to submit student records enabling staff to conduct the require licensure audits.

### **5. VA**

Staff attended the National Association of State Approving Agencies (NASAA) virtual Summer Business Meeting in August 2020. At the meeting, Michelle Nash-Hill, VA Education Specialist was elected to the position of Vice President for the association after dedicating several years chairing and working on various association committees. Ms. Hill serves on the executive board for the association and will progress to the role of NASAA president in August of 2021. CPE congratulates her on this prestigious honor.

Public Law 116-128, then Public Law 116-140 (Student Veteran Coronavirus Response Act of 2020. These laws give VA temporary authority to pay education benefits and Monthly Housing Allowance (MHA) payments to GI Bill® students at the resident rate when their programs are converted from in-person to online learning solely due to COVID-19 until December 21, 2021. Originally, these special COVID-19 laws were only in effect from March 1 to December 21, 2020. However, in the fall of 2020, these laws were extended by PL 116-159, section 5202, applying special COVID-19 rules until December 21, 2021. Beneficiaries are able to maintain the full basic allotment of housing for their geographical area versus ½ of the national average. For NCD institutions, they are permitted to provide courses via distance education which is usually prohibited.

### 3. Closures and Openings

Let's Make a Dealer (licensed 12/2005) – Notified September 2020, waiting on closure documents and transcripts, noted COVID 19 as primary reason. Taught out students.

American Locksmith Institute of Nevada (licensed 5/1992), Notified September 2020, when following up on school closure documentation receive notice from family that owner Gene Altobello died in September. Many have student indemnification claims.

Finishing Trades Institute (licensed 7/2017)– Closed at end of September due to merger of Nevada Training Trust with California division. Plans on reapplying in the next year once apprenticeship programs have been solidified. No student indemnification claims.

The following institutions met all contingencies to receive a provisional license during the quarter:

- Choice Business Academy
- Mountain View Hospital Paramedic Institute
- United Education Institute

### 4. CPE Quarterly Activities – July - September 2020

CPE Activity	Applications Processed	CPE Activity	Applications Processed
License Renewals	13	Added Programs	5
Experiential License/Agent Schools Applications	1	Agent Permits	17
Name Change	2	Audits	4
SARA Notifications	1	Backgrounds Processed	444
Distance Education Exemptions	3	VA Compliance Visits/Other Visits	1
License Evaluations	10	VA Program Approvals	219
Change of Ownership	1	Transcripts (Closed School)	67

5. **Quarterly Report** – With 39 schools unreported, total enrollment for the July 1, 2020 – September 30, 2020 quarter stands at 8,675 students. An updated count will be provided at the meeting.

July – Sept 2020	July – Sept 2019	July – Sept 2018	July – Sept 2017	July – Sept 2016
8,722	9,540	8,561	9,797	7,053

**Update Q1 and Q2:** A number of institutions received return mail from CPE or the payment for Q1 or Q2 did not arrive at CPE. Q1 amount 7,854 with 10 unreported Q2 amount 6676 with 21 unreported.

### 6. CPE Student Complaints:

School Name	Date Filed	Issues/Allegations	Findings	Status
Rika Makeup	2/24/20*  Paper document found it file was misclassified as prior to licensing	Misrepresented that program was required to get Cosmetology Makeup license.  Quality of Education – course did not provide any new information	Student withdrew from program and student refund was not calculated by Rika. Student handwritten receipt did not match electronic receipt provided by the institution.  Refund owed to student for balance. Violation of NRS 394.449	Open

To: CPE Commissioners

From: Maricris Wu, Postsecondary Education Specialist 

Subject: Glam Sophisticated Makeup Academy/647  
Nikolina Tepavac, Owner

For Action: November 12, 2020

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Glam Sophisticated Makeup Academy was granted provisional licensure on November 6, 2019 Commission meeting to offer to offer a Professional Makeup Artistry and Mentorship program that consists of 35 hours of theory and practical along with 5 hours of mentorship. The curriculum includes theory; practical base makeup; practical natural makeup look; practical bridal makeup look; practical glamorous look and mentorship. The mentorship component is focused on providing the students support to start a new business.

The provisional audit was conducted on October 14, 2020 in accordance of NAC 394.445 and concluded that the school substantially operates within the provision of the NRS and NAC Chapters 394, therefore:

**Full term licensure is recommended.**

## Licensing Worksheet

Prepared by: Kelly Wuest, Administrator  
Applicant: John Tucker, Chancellor  
School: Southern States University  
For Action: November 12, 2020

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### ***Recommended Motion:***

That Southern States University be granted approval to offer the Master of Science in Information Technology and Graduate Certificate in Information Technology contingent on securing surety in the amount of \$32,000.

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Curriculum: Received on September 9, 2020 and reviewed on September 14, 2020.

Bond: Recommended amount is \$32,000. **CONTINGENCY.**

Financial Statement: Received on March 11, 2020 and reviewed on April 13, 2020.

Budget Estimate: Received on September 9, 2020 and reviewed on September 14, 2020.

Financial Release: Received on September 9, 2020 and reviewed on September 14, 2020.

Personnel Information: Received on September 9, 2020 and reviewed on September 18, 2020.


Certifications: Received on September 9, 2020 and reviewed on September 14, 2020.

Catalog: Received on September 9, 2020 and reviewed on September 15, 2020.

Accreditation: Received on September 9, 2020 and reviewed on September 14, 2020.

Facility Information: Facility information and approval on file with CPE.

Fees: Received on September 9, 2020.

To: CPE Commissioners  
From: Kelly Wuest, Administrator   
Subject: Request for Extension of Provisional License  
My Computer Career  
For Action: November 12, 2020

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My Computer Career was granted a provisional approval to offer five programs in Cyber Warrior; Information Technology Security and Administration; Cyber Security Engineer; Information Technology and Security Specialist; and AAS in Information Technology Network Administration and Security during the November 6, 2019 Commission meeting. All contingencies were fulfilled, and the license was issued on July 2, 2020.

As the initial startup was delays, there were only four enrollments during the past quarter and no completions for staff to conduct an audit of the institution's operations. Therefore, I recommend that:

**The provisional license for My Computer Career be extended for an additional six-months.**



To: CPE Commissioner

From: Kelly Wuest, CPE Administrator  
Maricris Wu, Postsecondary Education Specialist

Subject: Rika Makeup Academy  
Erika Rendon, Owner

For Action: November 12, 2020

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Rika Makeup Academy is owned by Erika Rendon a sole proprietor. CPE discovered Rika Makeup Academy through local advertising, required the business to complete a licensure evaluation determining that licensure is required. On January 29, 2019, CPE sent Rika Makeup Academy a cease and desist notice to halt advertising of their pro makeup course. Through student complaints, CPE discovered that Rika Makeup Academy collected tuition in May 2019, the same month in which they appeared in front of the Commission for initial licensing.

Rika Makeup Academy was granted a provisional licensure to offer the 112-hour Professional Makeup course at the May 2019 Commission meeting. All contingencies were fulfilled, and a provisional license was issued on October 8, 2019. An onsite audit was planned for mid-July, 2020 but was unable to occur due to Covid-19 and continued travel restrictions. At the May 8, 2020, the Commission granted a 3-month provisional license to permit staff to meet with students and conduct an audit. In the midst of Covid-19, staff has developed remote audit protocol for our audit procedures.

On October 14, 2020, a remote audit was conducted with an audit questionnaire completed by the institution. The institution has reported 47 students. From the 47-students enrolled, CPE staff selected 10 student files that reflect different cohorts. The audit included inspection of administrative personnel and instructors' files and quarterly reporting required by NRS 394.441 and NAC 394.640. The audit revealed the school owner Erika Rendon and husband Rafael Aguayo, Marketing Director demonstrated lack of knowledge of the NRS and NAC Chapters 394. Records are inconsistent, appear to be altered or created to meet the audit standard. Over 50% of all students did not complete the program and the institution failed to refund student appropriately in violation of NRS 394.449.

Due to the significant findings listed in this report, CPE Administrator recommends that the license terminate as the institution is unable to meet the standards and that all students files must be immediately surrendered to the Administrator to determine if additional students refunds are warranted.

To: CPE Commissioners

From: Maricris Wu, Postsecondary Education Specialist



Subject: XCEL Solutions, LLC.  
Laura Buzzalino

For Action: November 12, 2020

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XCEL Solutions, LLC. was granted was granted provisional licensure on November 6, 2019 Commission meeting to offer to offer three pre-licensing insurance programs in Accident & Health (20 hours); Life Insurance (40 hours) and Life, Accident & Health (40 hour).

The provisional audit was conducted on October 15, 2020 in accordance of NAC 394.445 and concluded that the school substantially operates within the provision of the NRS and NAC Chapters 394, therefore:

**Full term licensure is recommended.**

## Licensing Worksheet

Prepared by: Kelly D. Wuest, CPE Administrator

Applicant: Bradon Pobiak, President

School: Avalon School of Cosmetology

For Action: November 12, 2020

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### ***Recommendation***

That a twelve-month provisional license be granted to Avalon School of Cosmetology, to offer the Massage Therapy program contingent upon approval of curriculum, facility information, staffing and surety in the amount of \$183,000 to be reduced to \$22,000 upon approval of U.S. Department of Education Title IV funding.

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Curriculum: Curriculum for the program under review by the Nevada State Board of Massage Therapy for state requirements. **CONTINGENCY.**

Surety Bond: Recommended amount \$183,000 to reduce to \$22,000. **CONTINGENCY.**

Financial  
Statement: Received on October 15, 2020 and reviewed on October 16-17, 2020.

Budget  
Estimate: Received on October 15, 2020 and reviewed on October 16, 2020.

Financial  
Release: Received on October 15, 2020 and reviewed on October 16, 2020.

Personnel  
Information: **CONTINGENCY.**

Certifications: Received on December 4, 2019 and reviewed on December 13, 2019.

Catalog: Received on October 15, 2020 and reviewed on October 16, 2020.

Contract: Received on December 4, 2019 and reviewed on December 13, 2019.

Completion  
Certificates: Revision received on December 27, 2019 and reviewed on January 28, 2020.

Facility  
Information: **CONTINGENCY.**

Fees: Received on October 20, 2020.

## Licensing Worksheet

Prepared by: Kelly D. Wuest, Administrator

Applicant: John Gronvall, Owner

Institution: Aveda Institute of Las Vegas

For Action: November 12, 2020

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### Recommendation:

That a twelve month provisional license be granted to Aveda Institute of Las Vegas to offer the certificate in Massage Therapy contingent upon approval of curriculum by the Nevada State Board of Massage Therapy, program faculty, facility approval and surety in the amount of \$183,000 to be reduced to \$22,000 upon approval of the U.S. Department of Education for Title IV funding.

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Curriculum: Accredited by National Accrediting Commission of Career Arts and Sciences (NACCAS). Curriculum approval by Nevada State Board of Massage Therapy is pending. **CONTINGENCY.**

Surety Bond: Recommended amount \$183,000 to reduce to \$22,000. **CONTINGENCY.**

Financial Statement: Received on September 11, 2020 and reviewed on October 6-9, 2020.

Budget Estimate: Received on September 11, 2020 and reviewed on October 7, 2020.

Financial Release: Received on September 11, 2020 and reviewed on September 21, 2020.

Personnel Information: **CONTINGENCY.**

Certifications: Received on September 11, 2020 and reviewed on September 29, 2020.

Catalog: Received on September 11, 2020 and pending staff review.

Contract: Received on September 11, 2020 and reviewed on September 29, 2020.

Completion Certificates: Received on September 11, 2020 and reviewed on September 29, 2020.

Facility Information: **CONTINGENCY.**

Fees: Received on September 21, 2020.

## Licensing Worksheet

Prepared by: Kelly D. Wuest, CPE Administrator

Applicant: Kristen Hansen

School: Cappella University

For Action: November 12, 2020

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### ***Recommendation***

That a twelve-month provisional license be granted to Capella University, to offer the bachelor, masters and doctoral degrees as indicated on the application, contingent upon facility approval, staffing and surety in the amount of \$122,000.

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Curriculum: Accredited by Middle States Commission on Higher Education. Approval for Nevada campus and occupational board approval as appropriate.  
**CONTINGENCY.**

Surety Bond: Recommended amount \$122,000. **CONTINGENCY.**

Financial Statement: Received on September 9, 2020 and reviewed on September 25- 30, 2020.

Budget Estimate: Received on September,9, 2020 and reviewed on October 29, 2020.

Financial Release: Received on September 9, 2020 and reviewed on October 29, 2020.

Personnel Information: **CONTINGENCY.**

Certifications: Received on September 9, 2020 and reviewed on October 19, 2020.

Catalog: Received on September 9, 2020 and pending staff review.

Contract: Received on September 9, 2020 and reviewed on October 19, 2020.

Completion Certificates: Received on September 9, 2020 and reviewed on October 19, 2020.

Facility Information: **CONTINGENCY.**

Fees: Received on September 9, 2020.

## Licensing Worksheet

Prepared by: Maricris Wu, Postsecondary Education Specialist

Applicant: James Gregory Ketter, Owner

School: KDI Academy

For Action: November 12, 2020

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### ***Recommendation***

That a twelve-month provisional license be granted to KDI Academy to offer the Customer Service Skills and Sales Skills certificate programs, contingent upon receipt of surety bond in the amount \$38,000, facility and personnel information and curriculum approval.

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Curriculum: Curriculum received on September 11, 2020 Curriculum under pending review NRS 394.440. **CONTINGENCY.**

Bond: Recommend amount is \$38,000 **CONTINGENCY.**

Financial Statement: Received on September 11, 2020 and reviewed on September 11-October 28, 2020.

Budget Estimate: Received on September 11, 2020 and reviewed on September 11-October 28, 2020.

Financial Release: Received on September 11, 2020 and reviewed on September 11-October 28, 2020.

Personnel Information: **CONTINGENCY.**

Certifications: Received on September 11, 2020 and reviewed on September 11-October 28, 2020.

Catalog: Received on September 11, 2020 under pending review.

Contract: Received on September 11, 2020 under pending review.

Completion Certificates: Received on September 11, 2020 and reviewed on September 11-October 28, 2020.

Facility Information: **CONTINGENCY.**

Fees: Received on September 11, 2020.

## Licensing Worksheet

Prepared by: Maricris Wu, Postsecondary Education Specialist

Applicant: Tom Devlin, Owner  
Kayla Bushell, Nevada Director

School: Tom Devlin's Academy of Make-up and Monsters

For Action: November 12, 2020

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### ***Recommendation***

That a twelve-month provisional license be granted to Tom Devlin's Academy of Make-up and Monsters to offer a certificate program in Career Path in Make-up Effects, contingent upon receipt of surety bond in the amount \$92,000, facility and personnel information and curriculum approval.

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Curriculum: Curriculum received on September 11, 2020. Curriculum under pending review NRS 394.440 **CONTINGENCY.**

Bond: Recommend amount is \$92,000 **CONTINGENCY.**

Financial Statement: Received on September 11, 2020 and reviewed on September 11-October 15, 2020.

Budget Estimate: Received on September 11, 2020 and reviewed on September 11-October 15, 2020.

Financial Release: Received on September 11, 2020 and reviewed on September 11-October 15, 2020.

Personnel Information: **CONTINGENCY.**

Certifications: Received on September 11, 2020 and reviewed on September 11-October 15, 2020.

Catalog: Received on September 11, 2020 under pending review.


Contract: Received on September 11, 2020 under pending review.

Completion Certificates: Received on September 11, 2020 and reviewed on September 11-October 15, 2020.

Facility Information: **CONTINGENCY.**

Fees: Received on September 11, 2020.

## Licensing Worksheet

Prepared by: Kelly Wuest, Administrator   
Applicant: Lonnie Wright, Owner  
School: Hospitality International Training  
For Action: November 12, 2020

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### **Recommended Motion:**

That Hospitality International Training be granted approval to offer the proposed Automotive Technician program contingent upon curriculum approval, surety in the amount of \$110,000, facility approval and personnel information.

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Curriculum: Revision received on November 3, 2020. Requires evaluation for approval.  
**CONTINGENCY.**

Bond: Recommended amount is \$ 110,000. **CONTINGENCY.**

Financial Statement: Received on September 17, 2020 and reviewed on September 29, 2020.

Budget Estimate: Revision received on November 3, 2020 and reviewed on November 4, 2020.

Financial Release: Received on September 24, 2020 and reviewed on September 24, 2020.

Personnel Information: **CONTINGENCY.**

Certifications: Received on September 24, 2020 and reviewed on September 24, 2020.

Catalog: Received on September 24, 2020, requested revised document.

Facility Information: **CONTINGENCY.**

Fees: Received on September 24, 2020.



## Licensing Worksheet

Prepared by: Kelly Wuest, Administrator

Applicant: John Tucker, Chancellor

School: Southern States University

For Action: November 12, 2020

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### ***Recommended Motion:***

That Southern States University be granted approval to offer the Master of Science in Information Technology and Graduate Certificate in Information Technology contingent on securing surety in the amount of \$32,000.

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Curriculum: Received on September 9, 2020 and reviewed on September 14, 2020.

Bond: Recommended amount is \$32,000. **CONTINGENCY.**

Financial Statement: Received on March 11, 2020 and reviewed on April 13, 2020.

Budget Estimate: Received on September 9, 2020 and reviewed on September 14, 2020.

Financial Release: Received on September 9, 2020 and reviewed on September 14, 2020.

Personnel Information: Received on September 9, 2020 and reviewed on September 18, 2020.

Certifications: Received on September 9, 2020 and reviewed on September 14, 2020.

Catalog: Received on September 9, 2020 and reviewed on September 15, 2020.

Accreditation: Received on September 9, 2020 and reviewed on September 14, 2020.

Facility Information: Facility information and approval on file with CPE.

Fees: Received on September 9, 2020.